

Agenda

Parks, Recreation and Cultural Resources Commission

Monday, September 8, 2003

Milpitas Community Center - Conference Room 7/8

457 E. Calaveras Blvd.

7:00 PM

I. Call to Order

II. Flag Salute

III. Roll Call

IV. Seating of Alternates

V. Approval of Agenda: September 8, 2003

VI. Approval of Minutes: August 4, 2003

VII. Citizens Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements and Correspondence

IX. Old Business

1. City of Milpitas Patches (Bonnie Greiner, Recreation Services Manager)

Background: The Commission requested staff to research the possibility of having City of Milpitas patches, which could be distributed to Youth Sports Grant Recipients who receive funding and could be displayed at Sports events/tournaments/etc.

At the August 4, 2003, meeting, the Commission reviewed a variety of sample patches provided by staff. The Commission requested that staff return with samples of the City of Milpitas Logo. Enclosed in the Commissions packet for review are a few samples of patches with different wording/placement.

Recommendation: Discuss samples and direct staff accordingly.

X. New Business

1. Family Child Care Grant Support Program (Toby Librande, Child Care Coordinator)

Background: The purpose of the Family Child Care Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. A family child care provider offers child care services in his/her home. The family child care business strives to meet the physical, social, emotional and intellectual needs of the children and to support families. The City Council approved \$4000.00 for the Child Care Assistance Fund for FY 2003-2004, \$500.00 of which is currently available for distribution. As of the 2002-2003 fiscal year, the City of Milpitas Individual Family Child Care Fund Policies and Procedures allow a maximum yearly amount of \$500.00 per applicant. Any application which exceeds this annual limit amount must show justification of extraordinary need and be highly meritorious.

One family child care provider, Ms. Rosa Ruiz, submitted an application for funding assistance to be reviewed at the August 2003 Parks, Recreation and Cultural Resources Commission meeting. Due to transportation issues, Ms. Ruiz was not able to attend this meeting. She is therefore requesting to have her application reviewed at the September 2003 Commission meeting. Ms. Ruiz is requesting \$500.00 in order to purchase learning materials, small chairs and tables, and indoor and outdoor play materials to improve the quality of her child care program.

For additional details, please refer to the application included in the Commission packets.

Staff Recommendation: Approve the \$500.00 grant request from the Child Care Assistance Fund for Ms. Rosa Ruiz. If approval is granted, all of the funding in the Child Care Assistance Fund for the FY 2003-2004 will have been disbursed.

2. Youth Sports Grant Assistance Fund – Evan Meisner (Kerrilyn Ely, Recreation Services Supervisor)

Background: On June 17, 2003, the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2003-2004 budget year. Included in the Commission packet for review and consideration is (1) Youth Sports Assistance application:

An individual Youth Sports Assistance Fund application was received from Evan Meisner requesting \$500.00 to offset the cost of competing in the BMX World Championships in Reno, Nevada on July 31st – August 3, 2003 and the National Championships for BMX Biking in Reno, Nevada on August 30th – September 1, 2003.

This application falls within the guidelines, under the section, “Funding consideration will be given,” page 3, item #4 states; “As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence causing additional expenses.”

There is currently a balance of \$5,050.00 in the 2003-2004 Youth Sports Assistance Fund.

Recommendation: Staff is recommending awarding Evan Meisner their requested amount of \$500.00, therefore leaving a balance of \$4,550.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Funds requests.

3. Selwyn Park Conceptual Plan (Mark Rogge, Principal Engineer and Gail Seeds, Engineer)

Background: Selwyn Park is a neighborhood park located on Selwyn Drive near South Park Victoria Drive and State Highway 237. The park was constructed in the 1960's, in a neighborhood containing primarily apartment homes. The park is in need of a renovation due to the age of its facilities, as well as to bring the site up to current standards for access and safety.

In May 2003, the City Council approved funding for the design and construction of improvements to Selwyn Park. Some of the funding is provided by the Community Development Block Grant (CDBG) program. The use of this funding requires the design and construction to move forward on a rapid schedule. In June the City Council authorized retaining the firm of SSA Landscape Architects to provide design services.

The park currently includes a sand play area with play equipment, a basketball hoop, and a small picnic/barbeque area. There is no turf, little shade, and few plantings. The interior paving is in poor condition, drainage improvements are needed, the site grading must be corrected, and the play equipment does not meet current standards for providing access to persons with varied abilities.

Last year, the residents were surveyed to invite their input on desired improvements. Improvements have been included in the proposed design based on safety, regulatory requirements, the neighborhood survey, available space, funding, and balance of recreation needs. The level of funding is sufficient to provide the most important elements, such as drainage corrections, new paving, turf area, and play equipment and grading that will meet accessibility standards for "whole access."

A layout has been developed that provides the priority amenities within budget. The layout also provides improved circulation, access, and recreation opportunities. The proposed layout will be presented to the Parks, Recreation and Cultural Resources Commission at the September 8, 2003, meeting.

Recommendation: Approve proposed layout for Selwyn Park Improvements.

4. Request to Waive the Roof Equipment Screening Requirement for a Designated Cultural Resource Building at 167 S. Main Street (Ola's Restaurant, formerly Campbell's Corners) (Annelise Judd, Project Planner)

Background: The project site consists of a 2,000+/- square-foot building on a 0.4 acre lot located at the southwest corner of S. Main Street and Serra Way. The building was designated by the City Council as a Cultural Resource in 1986. The current property owner has converted the building's use to a restaurant, and the business has been in operation since April of this year.

The approved special conditions for the restaurant project include a requirement for screening of roof-top equipment. The applicant is requesting to waive this requirement. Because of this

building's designation as a Cultural Resource, this request is presented to the City's PRCRC as per Milpitas Municipal Code section XI-4 ("Cultural Resources Preservation Program").

Staff supports the request to waive the screening requirement. Because of the large required setbacks between the roof-top equipment and any screening material, any roof's screen for this equipment would have to be very wide and tall. Such a large screen would be massive, creating a significant visual change to the building's appearance. The applicant has framed a roof screen on the building to give an idea of how large the finished size of the screen would be (see photos in Commissioners' packets). Also, the structural engineer for the project cites concerns regarding the ability of the roof members to support such a large roof screen.

The applicant has painted the roof equipment a dark color matching the roof material.

Recommendation: Recommend approval to the City Council of the request to waive the roof screening requirement, and to require that the roof equipment be maintained in the dark color.

5. DeVries Property on National Registrar & Elm Trees (James Lindsay, Planning Manager)

Background: At the August 4, 2003, Chairperson Munzel requested to discuss the possibility of creating a sub-committee to complete the paperwork for adding the DeVries Property on the National Registrar and O'Toole Elm Trees as a historic item.

Recommendation: Hear Commission's request and direct staff accordingly.

6. December 1, 2003, Parks, Recreation and Cultural Resources Commission Meeting Date (Bonnie Greiner, Recreation Services Manager)

Background: The December 1, 2003, Parks, Recreation and Cultural Resources Commission meeting falls on the same date and time as the City's annual Tree Lighting Ceremony and will require this meeting to either be cancelled or the date rescheduled. The Commission is requested to discuss this item for consideration.

Recommendation: Direct staff accordingly.

XI. Staff Reports

1. Parks Monthly Response Log

XII. Liaison Reports

1. City Council – Council Member Polanski (50th Anniversary Update)
2. Community Advisory Commission – Commissioner Mohsin
3. Senior Advisory Commission – Commissioner Gill
4. Planning Commission – Commissioner Tuason
5. Youth Advisory Commission - Commissioner Munzel
6. Milpitas Historical Society –
7. Arts Commission – Commissioner Krommenhock

XIII. Future Agenda Items

XIV. Adjournment